

United States
**Census
2010**

Former Census 2010 Employee Resource Guide



Resource guide to:

- ♦ **Entrepreneurship**
- ♦ **Continued Education**
- ♦ **Job Opportunities**



Resource Guide

contents

From the Regional Director	page 3
Developing/Enhancing a Resume	page 4
Cover Letter Tips	page 8
Resume Template	page 10
Federal Employment Information	page 11
Position Descriptions	page 15
Resource Job List	page 20
Fresno	page 20
Kern	page 21
Kings	page 22
Imperial	page 23
Inyo	page 24
Los Angeles	page 25
Madera	page 27
Merced	page 28
Monterey	page 29
Orange	page 29
Riverside	page 30
San Benito	page 32
San Bernardino	page 32
San Diego	page 33
San Luis Obispo	page 34
Santa Barbara	page 35
Tulare	page 37
Ventura	page 38
Hawaii	page 39
Resource California State Universities	page 42
Resource Universities of California	page 44
Resource Community Colleges	page 46
Entrepreneurship	page 55
SBA Contacts	page 56
Links for Veterans	page 57

From the Regional Director



I would like to take this opportunity to thank you for your contribution to Census 2010

You were an integral part of our success on the 2010 Census. Thanks to your work and others like you across America, we were able to engage the public on an unprecedented scale. In fact we had some of the highest rates of participation in the history of Census taking!

As you transition away from your work on Census 2010, we have worked with our partners to develop this resource guide to assist you in looking for new opportunities.

Hopefully, this resource guide will assist you in pursuing other opportunities in the future. Additionally there are resources on the 2010 job website at www.2010censusjobs.gov under the "Former 2010 Worker" Tab. Here you will find links to human resource information and the Department of Labor resources in your area.

Thank you again for your personal commitment to serving your community.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Christy".

James T. Christy
Regional Director
Los Angeles Regional Census Center

Developing/Enhancing a Resume

Your resume is a marketing tool to sell yourself to a prospective employer. Before preparing it take an inventory of all of your abilities and responsibilities from past and present employment.

Many people are looking for jobs and all of them have resumes. The key to success is to tailor your resume to the job you are applying to using the key description of the responsibility and experience previously held in other jobs. Working for Census 2010, although brief, has added experiences that you can draw from that is relative to other positions.

Resume's are used both as word documents and paper copies or built in electronic employer websites.

The key is to create a resume tailored to the job to which you are applying which will clearly show that you possess the skills, abilities or education required for the job.

Whether paper or electronic, the resume is the first step in the application process. The 2 most popular resumes are

1. Chronological resumé

; this is one of the most popular which lists employment history or skills. It is intended to emphasize previous types and places of employment. It's easy to follow and focuses on your job history or career development.

2. Functional resumé ; details your skills and abilities under the specific function area you choose to highlight. This resume works well in which you had a variety of jobs performing the same function.



The following pages showcase a sample of both.

Chronological Resume

Name
123 Street
Any town, CA

213-123-4566 Phone

email xyz@com

Objective: Position as Communication Coordinator, with opportunity to use strong communication skills

Skills:

Bilingual (English/Tagalog)
Translations

Customer Service
Computer literate

Experience

U.S. Census 2010 Enumerator 4/2010 – 7/2010
Field work, which involved canvassing, listing, and interviewing.
Communicated with households that did not return the
questionnaire.

Phone Company Interviewer 2/2007 – 3/2010
Conducted interviews over the phone

Interviewing Company Field Interviewer 1/2005 – 1/2007

Accomplishments:

Communication Certificate

Education:

Speaking University

References available upon request

Functional Resume

Name	
123 Street	
Any City, CA	
213-123-4566 Phone	email xyz@com
Objective: Position as Interviewer with interviewing company for opportunity to use strong communication skills	
Summary of Qualifications:	
<ul style="list-style-type: none">• Twelve years of successfully Interviewer and oral experience.• Highly computer literate, skilled in communications, document creation, information management and new office technologies.• Strong leadership qualities, with flexibility. Able to work alone, as team member, or as supervisor	
Professional Skills	
Interviewer, Oral Communicator	
<ul style="list-style-type: none">• Successful in interviewing individuals for hospital surveys.• Developed schedules and agendas for national sales staff.	
Created a new lead follow-up system for sales staff.	
Communications	
<ul style="list-style-type: none">• Corresponded with customers• Served as company representative	
Technical Skills	
<ul style="list-style-type: none">• Skilled in use of telecommunications equipment, computer, fax. Scanner, voice mail, copier and technologies.	
Employment History	
<ul style="list-style-type: none">• 2001-present Administrative Assistant to national sales manger, Big Company, Any City, CA	
Education	
1993: B.A. English, Any State University	

Basic tips for preparing a tailored resume:

- Review the recruiting bulletin or job posting to which you are applying.
- Access your skills and previous experience relating key duties from previous employment to the desired position.
- Begin to build your resume drawing from duties from your experience relative to the new job using the same words as the new job description.

Basic Job Bulletin
 Any Company Name
 Any City, CA

Position: Telephone Research Interviewer

Company background
 Information about company usually listed here

Job Description: As a Telephone Research Interviewer, you will **conduct** telephone **interviews with respondents** for the purpose of **collecting** survey **data** by reading a script, verbatim, to each respondent, listening for responses, and typing respondent's responses into a computer with a high degree of accuracy. Interviewers ensure the appropriate respondent is being interviewed, use **persuasive techniques** to convince reluctant respondents to participate in the survey, and must know and adhere to data collection Quality Assurance standards. **Work** is primarily **performed in the evening and on weekends**. High school diploma or equivalent. Good interpersonal skills highly desired.

Qualifications

Basic Qualifications:

- Ability to read a script verbatim in English and Spanish
- Ability to work variable work schedule
- Ability to enter **data** into computer with high degree of **accuracy**.
- Ability to adhere to QA standards
- **High School** or equivalent

Preferred Skills/Experience

- Experience conducting telephone survey research
- **Customer service experience**
- Call center experience

Any Company Name offers an excellent benefits package, an award winning talent development program, and fosters a highly skilled, energized and empowered workforce.

Any Company Name is an Equal Opportunity and Affirmative Action Employer

For a listing of other career opportunities at Any Company Name, please visit our Career Center at
www.anycompanyname.com

Tip 1:
 Read the recruiting bulletin in its entirety and carefully.

Tip 2:
 See experience from Census 2010 job duties you performed related to this job.

Use the highlighted key words from this job bulletin when preparing your resume.

Example.

Enumerator job duties included conducting personal **interviews with respondents**, collecting data for statistical purposes using persuasive techniques. Worked evenings and weekends.

Tip 3:
 Make sure you include the Basic qualifications in your resume.

Example:

Education
 High School Graduate (or GED)

Skills:

Data Entry experience 65 wpm 98% accuracy
 Customer Service Experience

Cover Letter Tips

Cover letters are most common when applying to jobs in the private sector. They are a professional way of introducing yourself and your resume when submitting a resume by mail or fax.

For state and government jobs cover letters may not be required. The most important rule is to follow instructions directly in the how to apply section of the bulletin or website. Missing a step may eliminate you from competing for the position.

Free resume template resources

Various free templates can be accessed on the web, listed below are a few downloaded from the Google website. A basic resume template and cover letter for the sample bulletin above is attached as a starting point to assist you in visualizing your resume.

Free Resume Templates

www.PongoResume.com Create Custom Resumes Quickly. **Templates** Based on Your Occupation

Free Resume Templates

docs.google.com/templates Create a **Resume** from a **Template**. Easy to Use. All are **Free!**

Best Free Resume Builder

www.BuildaResumeToday.com Advice, **Templates**, Quick & Easy. Save as Word, PDF. Email and FAX.

Free resume templates

Offers **resume** and cover letter **templates** to download, writing tips and an interview guide.

www.resumetemplates.org/

Templates - Microsoft Office Online

Download small business financial **templates** for **free** ... Use these **templates** for easier invoicing and faster calculations. ... New **resume** samples ...

office.microsoft.com/en-us/templates/default.aspx

Basic resumes - Templates - Microsoft Office Online

Community-Submitted Template Word template **resume template**. Provided by: David Raymond

Version: Word 2007. Downloads: 389720. Rating: 3.9 of 5 stars ...

office.microsoft.com › ... › Resumes and CVs

Sample Cover Letter

Re:
You may reference the
position to which you
are applying or job
reference number or
both.

Date

Any Company Name
Any Address
Any City, CA

Attention: Human Resources (or Recruiter)
Re: Telephone Research Interviewer

Dear Human Resources,

Attached please find my resume for the Telephone Research Interviewer position

I am very interested in this position and feel that my work history supports comparable experience.

Included with this letter is my resume and copies of my school transcripts.

I look forward to hearing from you. If you need additional information, please feel free to contact me during daytime or evening hours at 000-000-0000.

Thank you for your consideration.

Sincerely,

Name of Applicant

Chronological resume template

Resumes should not be very lengthy. Direct and to the point works best. Use key words from the bulletin or job to which you are applying to comparable to your experience.

First Name Last Name

Address

City State Zip

phone 1: 111.222.3333 | phone 2: 888-000-0000 | email address: Newjob4me@email.com

Objective

Position as Interviewer, with opportunity to execute strong communication skills and ability to work with people.

Skills

- Bilingual (English/Tagalog)
- Translations
- Computer literate
- Customer Service

Experience

U.S. Census 2010 Enumerator 4/2010 – 7/2010

- Field work, which involved canvassing, listing, and interviewing. Communicated with households that did not return the questionnaire.
- Enumerator job duties included conducting personal **interviews with respondents**, collecting data for statistical purposes using persuasive techniques. Worked evenings and weekends.

Phone Company Interviewer 2/2007 – 3/2010

- Conducted interviews over the phone
- Large volume of calls received experience in handling calls effectively and efficiently

Interviewing Company Field Interviewer 1/2005 – 1/2007

Accomplishments

Communication Certificate

Education

High School Graduate – Any City High School, Any City, CA
 AA Degree Some College, Any City, California

References available upon request

Federal Employment Information

Working for Census 2010 may have been your first government employment or your return to government service.

USAJOBS is the official job site of the US Federal Government.

It's your one-stop source for Federal jobs and employment information you may visit the site at www.usajobs.opm.gov

Some Federal Agencies who post on USA jobs also use Avue Digital Services. This is an on-line application assessment system. Job openings on this site can be accessed at <https://www.avuecentral.com/casting/aiportal/control/mainmenu>

With both programs you must

- Build and store resumes
- Save and automate job searches
- Save and apply for jobs
- Learn how to use the sites
- Learn about the federal hiring process
- Discover special hiring programs
- Search by Agency, Occupation, and Location...
- See which jobs are in demand
- Apply to Federal Agencies

Creating an account and building your resume is the first step. The process is a little ambiguous but well worth the effort in the end.

To facilitate the process applying electronically, it may be helpful to create a large word document in which you can cut and paste to fill in questions within the electronic application.

Print the bulletin and lay it beside you to reference your duties when building your resume or answering experience questions.

Most common document requests include but are not limited to the following:

- | | |
|------------------------------|--------------------|
| • Resume | • Awards |
| • DD 214 | • Transcripts |
| • SF 50 | • Work Performance |
| • SF15 | Reviews/Ratings |
| • Letters of Recommendations | |

Review the bulletin to make sure you have everything requested before applying.

Most on-line applications on this site include the following steps; however each may differ from agency to agency.

1. An Assessment Questionnaire. The questionnaire must be completed and submitted in order receive consideration for this position. This questionnaire *may be completed electronically or using OPM Form 1203FX and faxed. The questionnaire may be downloaded at http://www.opm.gov/forms/pdf_fill/opm1203fx.pdf ;*

2. Submit your choice of a Resume or an OF-612 - Optional Application for Federal Employment available at www.opm.gov/forms/pdf_fill/of612.pdf . Most agencies must receive a complete resume or OF 612 in order to determine your qualifications for a position. Only submit if requested in the application instructions.

Your **RESUME** must include the following information:

Vacancy Information:

- Announcement, Position Title , and grade (03/03);

Personal Information:

- Your full legal name and mailing address
- Day and Evening telephone numbers including area code
- Country of citizenship
- Social Security number

Work experience

(NOTE: You must include the following information in order to receive credit for your experience):

- Name and address of employer
- Your job title
- The beginning and ending month and year of your employment
- The average hours worked per week. Full-time work is considered to be 35-40 hours of work per week. Part-time experience will be credited on the basis of time actually spent in appropriate activities. Applicants wishing to receive credit for such experience must indicate clearly the number of hours a week spent in such employment

- Your supervisor's name and phone number (indicate if we may call your supervisor);
- A description of your duties that is sufficiently detailed to document the level of your experience. If the position is (was) with the Federal government (military or civilian), state the series and grade or pay grade (rank) and the date of last promotion

Education: Name, location, and dates of attendance for colleges attended (if required). Type and date of degree received (if any)

3. Other: Training, license(s), or certification(s) relevant to the position

Submit other required application materials, as applicable.

If you are using **education** to qualify, you must submit copies of college transcripts or a course listing that identifies for each course completed: the college or university, semester or quarter hours earned, grade, and grade-point average received.

If you are applying for **Veterans' Preference**, you must submit evidence of eligibility, such as: DD-214 (Certificate of Release or Discharge from Active Duty), or Standard Form 15 (Application for 10-Point Veterans' Preference version dated December 2004).



3 Steps for a successful application.....

Apply to basic recruiting bulletins grade 5 - 12

Step 1: Determine your qualification level

Do you meet the experience and/or education level for which you are applying?
(5 - 7 – 9 – 11 or 12)

Did you submit a separate application packet for each grade level?
(5 - 7 – 9 – 11 or 12)

Be sure to apply to the external job listing if you are new to the Census Bureau.
Current Census Employees are encouraged to apply to the internal job listing.
Create an application or resume that will best demonstrate your experience related to the job you are applying for.
If you feel you qualify based on your education, please be sure to include your college transcripts.

Step 2: Submit these required forms (Application Packet)

1. A completed Resume or Application for Federal Employment. Make sure it reflects your experience that is *RELEVANT* to the position and grade level
[Application form.of612.pdf](#)

2. Declaration for Federal Employment Background Questionnaire
[Declaration.of0306.pdf](#)

3. In the job listing there are 3 questions you must answer on a separate piece of paper. They **MUST** be included with your application. This section is called Evaluation Criteria Questions. You will lose consideration if this is not included. Some positions may require selective factors such as a specific language or community experience which must also be addressed.

4. If you are a veteran and wish to be considered for 5 or 10pt veterans' preference you must submit page 4 of your DD214. For 10 pts please submit [SF15.pdf](#) along with the supporting documents.

Step 3: Review and Submit your application

Is the necessary information complete?

Did you answer all 3 questions as listed in the Evaluation Criteria section?
Did you address the Selective Factor?

Did you submit a separate application packet for each grade level you would like to be considered for?

SUBMITTING YOUR APPLICATION PACKET:

By Mail:

Make sure you have all documentation.

On-Line:

Be sure to hit the submit button.

Position Descriptions



ASSISTANTS

Crew Leader Assistant

- Learned the nature, scope, and objectives of each assigned field operation and specific procedures to be followed.
 - Assisted the crew leader to ensure work was completed according to procedures and on schedule.
 - Met daily with enumerators to assign work and conduct quality control on their paperwork to ensure accuracy and completeness.
 - Submitted completed and acceptable materials to supervisor on a regular basis.
 - Observed enumerators in the field, provided on-the-spot assistance, and recommended additional training for low performing enumerators.
- Reviewed daily payroll forms for accuracy and completeness. Refer to [Enumerator \(also known as Census Taker\)](#) duties for additional tasks you may have performed.



Partnership Assistant

- Raised public awareness of the 2010 Census by staffing or attending activities at local events, festivals, fairs, and meetings.
 - Assisted partnership specialists in conducting outreach with communities that were traditionally hard to count in the census.
 - Prepared presentation and promotional materials and distributed materials to partners and the public.
 - Collaborated with partnership specialists to identify testing and training space.
 - Maintained files, scheduled appointments, and made follow-up phone calls on behalf of partnership specialists.
- Provided linguistic support.

Recruiting Assistant

- Met with government officials, business leaders, employment agencies, media outlets, community centers, faith-based groups, and other appropriate sources in the community to promote census employment opportunities.
 - Acquired the support of local organizations to donate space for census testing and training sessions, ensuring locations met specific requirements.
 - Conducted recruitment activities to recruit local residents, including coordinating and attending job fairs.
 - Executed the Local Census Office recruiting plan, made recommendations on recruiting strategies, and provided statistical data on the testing of applicants.
 - Prepared and gave impromptu presentations to diverse audiences.
- Arranged and conducted census employment testing sessions for various positions, scored tests, and reviewed application materials for completeness and accuracy.



CLERKS

Administration Clerk

- Performed routine clerical tasks required in the collection, control, review, processing, and reporting of personnel and payroll data for approximately *(insert number)* employees.
 - Carried out employee selection and hiring functions, including processing personnel actions.
 - Maintained personnel files and administrative records.
- Assisted in the processing of accident forms, travel vouchers, and time and attendance records.

Automation Clerk

- Performed routine clerical tasks supporting the receipt, verification, and control of office automation equipment.
 - Performed maintenance tasks related to office automation equipment.
 - Assisted in the tracking of equipment inventory.
- Managed automation supplies for office equipment.



Field Operations Clerk

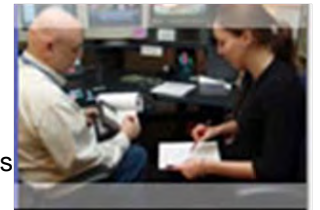
- Prepared enumeration materials by checking address registers for duplicate or missing addresses, organizing crew leader assignment control records, keying data, and checking training materials.
 - Prepared work assignments for field staff.
 - Tracked and shipped census forms for processing at the U.S. Census Bureau's National Processing Center.
- Performed assigned tasks in the operations control system.

Partnership Clerk

- Developed bulletins to advise community partners regarding 2010 Census activities.
 - Maintained and tracked partnership support program items.
 - Entered data into the Integrated Partner Contact Database.
- Responded to field staff's requests for partnership materials.

Recruiting Clerk

- Answered incoming calls, and provided customer service by answering callers' questions and scheduling applicants for the employment test.
 - Maintained recruiting files, conducted quality control inspections on application folders and keyed application data into a tracking system.
 - Contacted community-based organizations for applicant referrals and to obtain testing sites.
- Coordinated testing schedules with recruiting assistants.



Stock Clerk

- Received, controlled, and recorded all incoming and outgoing shipments of supplies, mail, and miscellaneous equipment.
- Organized and maintained the Local Census Office stockroom.
- Conducted regular inventory of office supplies, and reordered supplies as needed.
- Served as a courier on an as-needed basis

SUPERVISORY POSITIONS

Administration Office Operations Supervisor

- Assisted in the management of payroll and personnel functions for approximately *(insert number)* employees.
 - Administered the selection and hiring process for the Local Census Office.
 - Supervised and trained clerks on the routine tasks required in the collection, control, review, and reporting of personnel and payroll data.
 - Prepared and monitored daily work assignments for *(insert number)* employees.
 - Maintained the flow and quality of completed work by monitoring work status and daily performance, and making adjustments to expedite production when necessary.
 - Collaborated with the assistant manager for administration to select qualified individuals for each administration clerk position.
- Applied Equal Employment Opportunity principles in hiring practices, training, and employee development.



Automation Office Operations Supervisor

- Assisted in the management of office automation equipment.
 - Supervised and trained *(insert number)* clerks on the tasks supporting the receipt, verification, and control of office automation equipment.
 - Prepared daily work assignments for subordinates and reviewed work for accuracy and completeness.
 - Monitored and reported on the daily performance of subordinates and suggested corrective action when necessary.
 - Maintained the flow and quality of completed work, making adjustments to expedite production when necessary.
 - Collaborated with supervisor to select qualified individuals for each automation clerk.
- Applied Equal Employment Opportunity principles in hiring practices, training, and employee development.



Field Office Operations Supervisor

- Assisted in the management of office functions required to support field operations.
 - Supervised *(insert number)* clerks and oversaw printing operations, assignment preparation, quality checks, data entry, and shipment activities.
 - Assigned work to subordinates and ensured accuracy and completeness.
 - Maintained the flow and quality of completed work, making adjustments to expedite production.
 - Recommended corrective action to keep operations on schedule and in proper sequence, including recommending shifting personnel from one operation to another as priorities changed.
 - Collaborated with supervisor to select qualified individuals for each field operations clerk.
- Applied Equal Employment Opportunity principles in hiring practices, training, and employee development.

Field Operations Supervisor

- Supervised (*insert number*) crew leaders, each of whom led a team of (*insert number*) enumerators, during field operations.
- Conducted individual and group training sessions using verbatim training guides in field operation procedures, and in supervisory and administrative responsibilities.
- Submitted requests for replacement workers, assessed trainees, and determined job placement, ensuring operations were staffed to maintain an uninterrupted workflow.
- Monitored the progress and performance of census field operations, collected and reviewed completed work assignments, and ensured assignments were delivered on schedule.
- Provided instructions to crew leaders for improving production and performance to meet deadlines and quality standards.
- Assessed employee performance and recommended termination of substandard performing employees. Applied Equal Employment Opportunity principles in hiring practices, training, and employee development.

Recruiting Office Operations Supervisor

- Trained and supervised recruiting assistants and clerks, administered the employment test to applicants, reviewed application forms, and keyed application data into a tracking system.
- Supervised outreach efforts; contacting communities, churches, formal organizations, and state and local employment offices to publicize census job opportunities.
- Organized and managed recruiting call center.
- Prepared assignments for subordinates and reviewed work for accuracy and completeness.
- Monitored and reported on the daily performance of subordinates and suggested corrective action when necessary.
- Collaborated with the assistant manager for recruiting to select clerks and recruiting assistants. Applied Equal Employment Opportunity principles in hiring practices, training, and employee development.





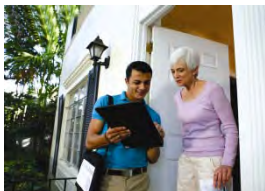
Crew Leader

- Supervised (*insert number*) enumerators and (*insert number*) crew leader assistants during field operations.
- Located space for training, and notified new employees of training locations, dates, and times.
- Conducted training sessions for (*insert number*) trainees.
- Implemented mandatory training by using classroom instructions, practice interviews, and on-the-job guidance.
- Provided instruction on enumeration procedures and familiarized trainees with reports and forms used to collect data.
- Performed preparatory duties such as checking boundaries and becoming familiar with the areas where employees would work.
- Assigned duty areas to employees, observed employees in the field, and provided on-the-spot assistance and supervision.
- Reviewed and certified daily payroll and progress reports and ensured that work was completed within established time schedules.
- Advised supervisor of progress and performance, and made recommendations for dismissal of those who could not or would not perform required duties.



Enumerator (Census Taker)

- Planned work by reviewing assignment area to determine organization of neighborhoods and locate households for conducting interviews.
- Conducted interviews with residents in assigned areas by following stringent guidelines and confidentiality laws. Explained the purpose of the census interview, answered residents' questions, elicited information following a script, and recorded census data on forms.
- Assessed quality control levels on selected addresses, determined which samples passed or failed, and maintained records for quality control verification.
- Complied with accuracy standards while maintaining high production rates.
- Maintained records of hours worked, units produced, miles driven, quality control results, and expenses incurred in the performance of duties.
- Met daily with supervisor to review and submit work, and receive additional instructions.



Resource – Job List by County

Before you apply for a job, assess your proficiency so that you can accurately match your skills level with the available positions. Take a realistic assessment of your qualifications.

Job Information Sources may include, but are not limited to:

- Newspapers
- The internet
- Trade and specialty publication ads
- Employment agencies
- School placement services

Local Employer Information and Resources from State of California website arranged by County for the Los Angeles Region. <http://www.caljobs.ca.gov/>

Fresno

Community Medical Centers
 559.459.1919

Employment opportunities with Community Medical Centers
<http://www.communitymedical.org/careers.htm>

City of Fresno
 559.621.6950

Employment opportunities with the City of Fresno
<http://www.fresno.gov/Residents/EmploymentResources/default.htm>

CSU, Fresno
 559.495.4800

Employment opportunities with California State University, Fresno
www.csufresno.edu/hr

County of Fresno
 559.453-6212

Employment opportunities with the County of Fresno
www.co.fresno.ca.us

The Fresno Bee
 559.441.6655

Employment opportunities with The Fresno Bee
www.fresnobee.com/beejobs

Fresno Workforce Development Board

Local Service Delivery Area under Workforce Investment Act
www.workforce-connection.com

Local Worksource Centers
Workforce Connection - Manchester Center
 3302 North Blackstone, Suite #155
 Fresno, CA 93726
 phn: 559-230-3600
Madera County Workforce Assistance Center
 209 East Seventh Street
 Madera, CA 93638
 phn: 559-662-4500
Workforce Connection - Executive Plaza
 1900 Mariposa Mall, Suite 280
 Fresno, CA 93721
 phn: 559-499-3701
Workforce Connection / Employment Development Department
 Development Department
 2555 S. Elm Street

	Fresno, CA 93706 phn: 559-445-5249/559-445-5248 <u>Madera County Workforce Assistance Center</u> 209 East 7th Street Madera, CA 93638 phn: 559-662-4500 Career Transition Center 1625 East Shaw Ave, Suite 111 Fresno, CA 93710 (559) 230-4106
Job Search	Careers in the Valley https://www.careersinthevalleyjobs.com/
<u>SBC (AT & T)</u>	Employment opportunities with AT & T http://att.jobs/Default.aspx
<u>Pacific Gas & Electric</u>	Employment opportunities with Pacific Gas & Electric http://www.pge.com/about/careers/
<u>City of Reedley</u> 559.637.4200	Employment opportunities with the City of Reedley http://www.reedley.com/Employment.htm
<u>Saint Agnes Medical Center</u>	Employment opportunities with Saint Agnes Medical Center http://www.samc.com/UMAP.asp?FolderID=176
<u>State Center Community College</u> 559.226.0720	Employment opportunities with State Center Community Colleges http://retrieve.scccd.edu/employment/
<u>Valley Children's Hospital</u> 559. 353.3000	Employment opportunities with Valley Children's Hospital www.childrenscentralcal.org/Careers/Pages/Careers.aspx http://valleychildrens.org
<u>Fresno County Farm Bureau</u> 559. 237.0263	Fresno County Farm Bureau www.fcfb.org
<u>USA JOBS</u>	The official job site of the United States Federal Government www.usajobs.gov
<u>Fresno Co Office of Education</u>	Fresno County Office of Education career opportunities www.fcoe.org Phone: 559-265-3000

Kern County

**Career Services
 Centers in Kern
 County**
 661.325.4473
 TDD: 661.336.6839

Provides a variety of services to the job seeker, at no charge.

<u>Southeast</u> 1600 E Belle Terrace Bakersfield, CA 93307 661-325-HIRE	<u>Oildale</u> 200 China Grade Loop Bakersfield, CA 93308 661-336-6700	<u>Lamont</u> 8300 Segrue Rd. Lamont, CA 93241 661-635-4029
<u>Delano</u> 1816 Cecil Ave Delano, CA 93215 661-721-5800	<u>Lake Isabella</u> 6401 Lake Isabella Blvd Lake Isabella, CA 93240 760-379-2074	<u>Shafter</u> 113 N Central Valley Hwy Shafter, CA 93263 661-746-8400

	<u>Mojave</u> 2300 Hwy 58 Mojave, CA 93501 661-824-7800	<u>Ridgecrest</u> 1400 N Norma St, Ste 105 Ridgecrest, CA 93555 760-446-2595	<u>Mono County</u> 107384 Highway 395 Walker, CA 96107 530-495-1262
<u>County of Kern Personnel Department</u> 661. 868.3481	County of Kern Personnel Department http://www.co.kern.ca.us/person/		
<u>City of Bakersfield Home Page</u> 661.326.3000	City of Bakersfield http://agency.governmentjobs.com/bakersfield/default.cfm		
<u>Bakersfield Californian Classified</u>	The Bakersfield Californian with a link to their Classified Ads http://www.bakersfield.com/		
<u>Community Action Partnership of Kern</u>	The Community Action Partnership of Kern is a private non-profit corporation with a \$43 million dollar budget that administers twenty (20) contracts. Funding is derived from federal, state, local and private sources.		
<u>California State University, Bakersfield</u>	California State University, Bakersfield, Office of Personnel Services www.csub.edu/employment.shtml		
<u>Bakersfield College Employment Listings</u> 661.654.3782	Bakersfield College Employment Listings www.bakersfieldcollege.edu/employee/jobs/classified		
<u>Bakersfield Help Wanted.com</u>	A local commercial site of job listings www.bakersfieldhelpwanted.com		
<u>LatPro.com</u>	Advertises as the largest Hispanic jobs and bilingual career board in the Americas www.latpro.com		

Kings County

<u>Adventist Health</u>	Career Opportunities www.avdentisthealth.org
<u>City of Hanford</u> 559-585.2544	The city of Hanford provides a variety of services and programs of interest to citizens. www.ci.hanford.ca.us
<u>College of the Sequoias</u> 559.730-3776	Training and employment opportunities. www.cos.edu
<u>Department of the Navy</u>	Civilian Human Resource Chart.donhr.navy.mil
<u>Human Service Agency</u> 559.582.3241	Employment, job opportunities and more www.countyofkings.com/hsa/index.htm

Kings County
 559.582.3211

Official government site, with links to general information, employment opportunities and more.
www.countyofkins.com

Kings County Economic Development Corp.
 559.585.3576

Economic Development
www.kingsedc.org

Kings County Job Training Office
 559.585.3532

Employment and Training Assistance
www.kingsworkforce.org

Lemoore Advance

Newspaper Online Edition
www.thelemooreadvance.com

Proteus
 559.735.3670

Employment and Training Assistance
www.proteusinc.org

Valley Public Television
 559.735.3670

Jobs-employment opportunities.
www.kvpt.org

Vets Work

Resources for Veterans: Employment, Training, Education and Community Services.
www.vetswork.org

West Hills College
 559-934-2155

Training and job opportunities
www.westhillscollge.com

WorkSmart

WorkSmart is designed to help you prepare for and find a new job.
www.worksmart.ca.gov

Imperial County:

EI Centro Regional Medical Center
 760.339.7100

Web page for the EI Centro Hospital which includes job opportunities.
www.ecrmc.org

City of EI Centro
 760.337.4548

Job Opportunities with the City of EI Centro, CA
www.cityofelectnro.org

Cooperative Personnel Services
 800-822-4277

Merit System Services that recruits county Social Services and Personnel Departments in California
www.cps.ca.gov

County of Imperial
 760.482.4488

County of Imperial Homepage
www.co.imperial.ca.us

Imperial County Office of Education
 760.312.6464

Job Opportunities in Imperial County's Schools
www.icoe.org

Imperial Irrigation District
 760.482.9620

Web page for the IID which includes job opportunities.
www.iid.com

<u>Imperial Valley College</u> 760.355.6212	Imperial Valley College Homepage http://www.imperial.edu
<u>Pioneers Memorial Hospital</u> 760.351.3333	Job Opportunities with Pioneers Memorial Hospital http://www.pmhd.org
<u>SDSU</u> 619.594.7901	San Diego State University, Imperial Valley Campus http://www.sdsu.edu
<u>Veterans Administration</u>	Web page for the V A which includes information pertinent to Veterans. http://www.va.gov
<u>Yuma County</u> 928.373.1013	Yuma, Arizona http://www.co.yuma.az.us
<u>EI Centro Prime Works</u>	Provides information about local employment and other services available through the EI Centro East One Stop Center for job seekers and employers.
<u>One Stop Centers in Imperial County</u> 760.355.6532	Provides links and information to all One Stop Centers in Imperial County, as well as job pages to other labor exchange data bases. http://www.icoet.org
<u>American Association of Retired Persons</u> 1.888.687.2277	Work solutions for older workers. www.aarp.org

Inyo County

<u>Bishop Area Chamber of Commerce</u> 760.873.8405	All about Bishop, California. Bishop Area Chamber of Commerce and Bishop California information. http://www.bishopvisitor.com
<u>Mammoth Mountain's resort website</u> 760.934.0654	Job link for employment opportunities at Mammoth Mountain resort. http://jobs.mammothmountain.com
<u>Cerro Coso Community College Homepage</u> 1.888.537.6932	Cerro Coso Community College Homepage http://www.cerrocoso.edu
<u>Caltrans District 9</u> 760.872.0601	Home Page for Caltrans District 9 with link to employment opportunities http://www.dot.ca.gov/dist9
<u>Furnace Creek Resort, Death Valley CA</u> 760.786.2345	This home page for Furnace Creek Inn and Ranch Resort which is located in the southern California desert within the Death Valley National Park has a link on the left side of the page to their employment opportunities. http://www.furnacecreekresort.com
<u>Inyo County government website</u> 760.878.0377	Inyo County, California's official local government website contains contact information for county offices, job announcements, as well as links to sites with other Inyo County information. http://www.inyocounty.us
<u>Northern Inyo Hospital</u> 760.873.2145	This is the home page for Northern Inyo Hospital. Northern Inyo Hospital is a small 32 bed acute-care hospital in scenic Bishop, California. On the left side of the page is a link to their employment opportunities.

<http://www.nih.org>

**Mono County Local
 Government**
 760.932.5412

Mono County, California's official local government website contains contact information for county offices, job announcements, as well as links to sites with other Mono County information.
<http://www.monocounty.ca.gov>

Los Angeles County:

Career Builder/LA Times
 310.979.8800

On line Job Search Site, listings for LA Times & other newspapers. Search by Keywords or location.

<http://careerbuilder.com>

Career Builders

CareerBuilders' unique, powerful geographical search capabilities can request specific positions within 30 miles of a city for Job Seekers. User-friendly services Assist Job Seekers in posting their resumes online.

<http://careerbuilder.com>

Career Partners
 626.572.7272

A One-Stop Career Center with a mission to provide workforce solutions for employers, employees and job seekers.

<http://www.careerpartners.org>

City of Lancaster
 661.723.6000

Web site for the city of Lancaster. City departments & agencies, list of resources for the Antelope Valley, and city career opportunities. Departments & Services -> Human Resources -> Job openings.

<http://www.cityoflanasterca.org>

City of Long Beach
 562.570.9675

Current city employment opportunities, volunteer network, comprehensive employment & training assistance. Youth programs, health, housing & human services, transportation, public safety, schools/libraries and community links.

<http://www.longbeach.gov>

**City of Los Angeles
 Personnel**
 213.473.9311

The City of Los Angeles Personnel Department Home Page.

<http://per.lacity.org>

County of Los Angeles

Information of employment and training services available.

<http://lacounty.gov>

Daily News Classified Ads
 818.713.3000

The daily listing of employment opportunities listed in the Los Angeles Daily News & Yahoo.

<http://www.dailynews.com>

**Department of Public
 Social Services**

This site will provide information regarding financial assistance, health care, and employment programs.

<http://www.ladpss.org>

**Department of Veteran
 Affairs**
 310.235.6125

Veterans Benefits, Services, Special Events and links to Veterans Organizations.

<http://www.va.gov>

Edwards Air Force Base
 661.277.1110

Edwards Air Force Base web site. See www.usajobs.opm.gov for federal jobs.

Enter Edwards in the keyword field.

<http://www.edwards.af.mil>

Employment Guide

View up-to-date information regarding employers, job fairs, training, career advice, and youth.

<http://losangeles.employmentguide.com>

Entertainment Jobs

Website to view postings of a multitude of jobs in the entertainment industry, from administration and animation to marketing and television.

<http://entertainmentcareers.net>

Federal Employment

Official job site of the US Federal Government. Featured jobs & career information. Start here for TSA openings

<http://www.usajobs.gov>

**Foothill Employment
 & Training Connection**
 626.796.5627

This site is a One-Stop Career and Training Partnership of the Foothill Private Industry Council and the State of California EDD that links to JTPA programs.

<http://foothilletc.org>

Foothill Transit

This site will give information regarding: Fares, schedules, maps, bus passes and other public transportation information.

<http://foothilltransit.org>

Hotjobs

Hotjobs.com offers job search by key words, job types and location.

<http://hotjobs.com>

Indeed: Job Matching site

Search by job title, keywords or company name city, state &/or zip code. Scans job matching sites, newspapers, associations and company career pages.

<http://indeed.com>

I-Train
 310.970.7700

Job Central

L A Works
 626.960.3964

**L.A. Community College
 District**
 213.891.2252/213.891.2439

**L.A. Skills Match
 System/LASM**

**L.A. Times Classified Job
 Search**

LAUSD Job Opportunities

**Long Beach Unified School
 Dist**
 562.997.8204

**Los Angeles Community
 College**

**Los Angeles County
 Workforce**
 1.888.226.6300

Los Angeles Jobs

**Metropolitan
 Transportation Au**

MTA
 213.922.7153

NESFV WorkSource
 818.890.9400

**Pacific Maritime
 Association**
 1.888.762.1234

I-Train is the Consumer Report Card for training providers throughout the Southern California region. This centralized procurement and database system provides information on over 400 public and private for-profit schools and colleges.
<http://www.i-train.org>
 Web site lists private sector jobs nationwide. Replaces America's Job Bank (AJB)
<http://jobcentral.com>
 A dynamic One-Stop Center providing state-of-the-art facilities and resources catering to the needs of today's job seekers and businesses.
<http://www.laworks.org>
 The website for The LACCD. There are nine colleges in the Los Angeles Community College District, the largest system of two-year higher education in the United States. This District has both academic jobs and non-teaching jobs available.
<http://www.laccd.edu>
 LA area employers find qualified job seekers & job seekers find 100's of jobs, 24/hrs, 7 days/wk, LASM automatically selects & matches the best qualified job seekers with the most suitable employers in industries & occupations at every skill level!
<http://skillsmatch.la-serves.org>
 FIND THE JOB YOU WANT and in your favorite industry! View thousands of job postings; get Job Search Tips and Post Your Resume. Also, bulletin boards feature a variety of career topics.
<http://www.latimesclassified>
 The official 'personnel' web site of the Los Angeles Unified School District.
<http://lausd.net>
 The Long Beach Unified School District has earned a reputation as one of America's finest school systems, winning many awards as a national model of excellence. LBUSD now educates more than 97,000 students in 95 public schools.
<http://lbusrd.k12.ca.us>
 A listing of all 9 community colleges in the Los Angeles Area.
<http://www.laccd.edu>
 Los Angeles County Workforce Preparation and Economic Development Collaborative website links to EDD, Cal JOBS, One Stop Centers, Career Centers, Gain offices and Unemployment Insurance. Provides Job info finder, Job search tools & training finder.
<http://www.worksourcecalifornia.com>
 Search for local Jobs by category, keyword or company name; a Free Resume Posting Service for jobseekers and Resume Help.
<http://losangeles.jobing.com>
 MTA serves as transportation planner & coordinator, designer, builder & operator for one of the country's largest, most populous counties.
<http://www.mta.info>
 L.A. County Metropolitan Transportation Authority website. Major local operator of bus and rail services provides employment opportunities, job listings & application info, fares, timetables and customer-center contact details.
<http://www.metro.net>
 Local WorkSource web page with information about local services & training for the North East SFV.
<http://www.wsca.cc>
 PMA represents ocean vessel and barge operators, stevedores, and terminal operators involved in moving waterborne cargo through ports in the States of California, Oregon and Washington.
<http://www.pmanet.org>

Rio Hondo College
 562.908.3405

This site allows viewing of class schedules, calendars for registration, student services, and job opportunities.
<http://www.riohondo.edu>

Selaco Wib
 1.800.481.6555

This site connects to the South East Los Angeles County One Stop Plus Career Center system. Services include job referrals, labor market information and career counseling. Resources such as computers, fax machines and telephones are also available.
<http://www.selaco.com>

Skills Match

The Los Angeles Skills Match System (LASM) automatically matches qualified job seekers with the most suitable employers. Available 24 hours a day, 7 days a week.
<http://skillsmatch.la-serves.org/>

Social Security Administration

Jobs at Social Security Administration
<http://www.ssa.gov/careers/>

South Bay WIB

South Bay Private Industry Council offers Employment & Training Services at the Inglewood One Stop Career & Education Center. Services offered are: Outplacement for Dislocated Workers, Adult Services, Senior Services, Youth Services and Job Club.
<http://www.sbwib.org>

State Personnel Board
 1.866.844.8671

State of Calif. job listings for all agencies & depts., lists jobs descriptions and current testing for vacancies. Info. about application process, etc.
<http://spb.ca.gov>

The Walt Disney Company

We are the dreamers and doers; a cast of thousands committed to making magic and making dreams a reality. Our people represent a broad spectrum of experience and cultural heritage, and we want to add to this diverse wealth of talent.
<http://corporate.disney.go.com/careers/index.html>

USA JOBS - Veteran's Resource Center

USA Jobs site's site for Veterans. Includes Federal jobs, Veterans preference & employment resources. center. Assists separating service members in their search for employment, and resources.

Veterans Job Search Resource

This web site provides information regarding veteran resources, services, job listings and other programs related to veterans.

Warner Bros. Entertainment Co.

Warner Bros. Entertainment Company invites you to explore current job opportunities on their all-star team. Based upon the criteria you choose, you will be provided with job information that suits your experience and interest.
<http://www.warnerbroscareers.com>

Working World

This site will provide assistance in Career Opportunities, websites, and magazines in Southern California.
<http://www.workingworld.com>

Madera County:

County of Madera
 559.675.7705

List of job openings for Madera County and on-line application.
<http://www.madera-county.com/humanresources/recruitments/index.html>

EdJOIN

Provides a portal to thousands of teaching and other education job openings and to a broad range of job placement and training services for Jobseekers.
<http://www.edjoin.org/>

Home Depot

Career opportunities with Home Depot and on-line application.
<https://careers.homedepot.com/cg/>

**Madera
Community
Hospital**
559-675-5555

Career opportunities with Madera Community Hospital and on-line application.
http://www.maderahospital.org/Default_Career.aspx

**Madera Unified
School District**

Information about Madera Unified School District Opportunities in Education and career opportunities.
http://www.madera.k12.ca.us/index.php?option=com_content&task=view&id=18&Itemid=40

**Madera Veterans
Links and**
(559) 675-4500

Information about the various services that are offered to veterans. Also, links to various web sites that give info.

**Merit Systems
Services**

Job listings for Department of Social Services. Listings are for the entire States of California.
<http://www.cps.ca.gov/careers.asp>
jobinfo@cps.ca.gov

**Sierra Star
Newspaper
Classifi**

Search Sierra Star newspaper for job openings in the Oakhurst area.
<http://www.adquest3d.com/main.cfm?brd=1>

Sierra Telephone
559-683-4611

List of openings with Sierra Telephone located in Oakhurst.
<http://www.stcg.net/jobs.html>

Toys R Us

Career opportunities with Toys R Us and on line application.
<http://www2.toysrus.com/careers/>

**Yosemite
Concession
Services**

Current job listings with Yosemite Concession Service in Yosemite National Park.
http://www.yosemitenationalpark.com/AboutUs_Employment.aspx

**Madera County
Workforce
Assistance
Center**

The Madera County Workforce Assistance Center is a partnership of various community agencies, all working together to help the people of Madera County. The partner agencies listed on this page offer a variety of services to assist you.
<https://www.maderacountyworks.com/>

Two locations to serve you:

Madera Office
209 East 7th Street
Madera, CA 93638
(559) 662-4500

Oakhurst Office
41969 Highway 41
Oakhurst, CA 93644
(559) 683-6263

Merced County:

Merced Sun-Star

Merced Sun-Star Home Page
<http://www.mercedsunstar.com/classified-ads>

Bureau of Prisons

Home page for Federal Bureau of Prisons. Check for job opportunities at the new prison in Atwater. <http://www.bop.gov/>

**Central Valley
Jobs. Com**

Job listings, employer profiles, resume assistance
<http://www.bop.gov/jobs/index.jsp>

Merced County
(209) 385-7516

Merced County Home Page
<http://www.co.merced.ca.us/index.aspx?nid=562>

Merced Help

Internet site listing local jobs.

<u>Wanted. Com</u>	http://regionalhelpwanted.com/merced-jobs/
<u>Merced College</u>	Merced College Home Page http://www.co.merced.ca.us/index.aspx?nid=562
<u>Merced County Office of Education</u>	MCOE Home Page http://www.edjoin.org/searchResults.aspx?countyID=24&districtID=449
<u>Modesto Bee</u>	Modesto Bee classified ads http://www.careerbuilder.com/default.aspx?lr=cbmc_mb&cbRecursionCnt=1&cbsid=066242138c034b68a1475de9fcaa4424-326398189-RR-4
<u>Federal job listings</u>	Site for Federal job listings http://www.usajobs.opm.gov/

Monterey County:

<u>Agriculture Technology Network</u>	http://cati.csufresno.edu/ View jobs related to agriculture
<u>Monterey One Stop</u>	https://www.onestopmonterey.org/ Resources and information for job seekers

Orange County

<u>AARP Careers</u>	This site provides helpful information on common issues pertaining to employment and older workers. http://www.aarp.org/money/work/
<u>County of Orange Jobs</u>	Official Web-site for the County of Orange. This site lists jobs exclusively for the County of Orange. Internship positions are available. http://agency.governmentjobs.com/oc/
<u>Dept. of Ind. Relations</u>	Site provides labor information and apprenticeship programs. http://www.dir.ca.gov/
<u>Dice.com</u>	Site offers job listings both regional and nationwide. http://www.dice.com/
<u>Disability Information</u>	Provides information for people with disabilities http://www.disability.gov/employment
<u>Disneyland Resort Employment Info</u>	Site offers career opportunities with Disneyland Resort and other Disney locations. Site also provides info on Disney College for students in numerous fields of study and Disney Collegiate Entertainment Program for aspiring entertainers. http://corporate.disney.go.com/careers/index.html
<u>FlipDog.com</u>	Site provides job listings on a nationwide level. http://www.flipdog.com/

The Home Depot

The Home Depot boasts over 1,400 stores nationwide; opening a new store every 43 hours. The Home Depot strives to be the employer of choice. **Apply directly in the "Career Section" and select store preference.**
<https://careers.homedepot.com/cg/>

HotJobs.com

Site provides **job listings**, regional and nationwide opportunities, in many fields. **Ability to post resumes.**
<http://hotjobs.yahoo.com/>

LA Times - Orange City.

Site provides **job listings for Orange and LA counties**, calendar of job fairs, company profiles, and Jobs Magazine. Resumes can be posted. Receive career counselor advice, tips and workplace topics.
<http://www.latimes.com/classified/jobs/>

NOC Community Colleges

Site provides educational and job opportunities with three **North Orange County community colleges**. Resource information available.
<http://www.nocccd.edu/Employment/Employment.htm>

County of Orange

Orange County Job Opportunities
<http://egov.ocgov.com/>

Orange County Register

The **Orange County Register** site lists jobs in the Orange County area and provides career information. Resume posting is available on this site.
<http://www.ocjobfinder.com/monster/>

Orange County Veterans

Site provides **veterans related services and resources** including upcoming job fairs and EDD positive recruitments in the "North County" section.
http://www.ocvec.org/job_links.html

Veterans Administration

Site provides information for **Veterans** and jobs at VA.
<http://www4.va.gov/jobs/>

Riverside:

City of Lake Elsinore

City of Lake Elsinore Job Listings
<http://www.lake-elsinore.org/index.aspx?page=573>

City of Loma Linda

City Of Loma Linda Job Listings
<http://www.lomalinda-ca.gov/asp/Site/Departments/Administration/HumanResources/JobOpportunities/index.asp>

City of Moreno Valley
 951.413.3405

City of Moreno Valley Job Listings
<http://www.ci.moreno-valley.ca.us/hr/employment.shtml>

City of Ontario
 951-826-5808

City Of Ontario Job Listings
<http://www.ci.ontario.ca.us/index.cfm/3205>

City of Riverside

City Of Riverside Job Listings
<https://cityjobs.riversideca.gov/hr/>

City of San Bernardino
 (909) 384-5376

City Of San Bernardino Job Listings
<http://www.ci.san-bernardino.ca.us/depts/hr/homepage.asp>

O*Net Online

O*NET OnLine has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!
<http://online.onetcenter.org/find/>

Moreno Valley Unified School District
 (951) 571-7500 ext. 17660

Job Listings for the Moreno Valley School District BUSINESS ADDRESS 25634 Alessandro Boulevard, Moreno Valley, CA 92553 MAILING ADDRESS 13911 Perris Boulevard, Moreno Valley, CA 92553 PHONE 909 485-5600
http://www.mvusd.net/employment/how_to.jsp?rn=4355318

Office of Education
 951. 826.6666

The Riverside County Office of Education is a service agency supporting the county's 23 school districts
<http://www.rcoe.k12.ca.us/aboutRCOE/employment.html>

Press Enterprise Newspaper

Classified Want Ads
<http://www.pe.com/jobs/>

Recruiters On Line

Recruiters, Head Hunters Professionals On Line
<http://www.recruitersonline.com/>

Riverside Community College
 (951) 222-8595

Riverside Community College information and job listings
<https://jobs.rcc.edu/applicants/jsp/shared/frameSet/Frameset.jsp?time=1273099947453>

Riverside EDA job listings

Riverside County job listings
<https://www.rivcojobs.com/>

County of Riverside, Human Resources
 (951) 955-3500

Riverside County Job Listings and Resumix system
<http://www.rc-hr.com/Employment/tabid/56/Default.aspx>

Riverside Unified School District

Riverside Unified School District Job Listing
<http://www.rusd.k12.ca.us/services/ServiceIntro.aspx?sub=a&cl=620&pid=85>

San Bernardino City School District
 909. 381.1100

Job Listings for the City of San Bernardino School District
<http://www.sbcusd.k12.ca.us/index.aspx?NID=37>

San Bernardino County

San Bernardino County Job Listings
<http://www.co.san-bernardino.ca.us/main/working.asp>

The Job Dr.

Career Resources
<http://www.thejobdr.com/>

San Benito:

**California
 Apprenticeships**

The California Apprenticeship Training programs' web site lists a wide variety of union apprenticeship programs in California which offer excellent career opportunities.
www.calapprenticeship.org

City of Gilroy
 408-846-0228

City of Gilroy website list city services and employment opportunities.
www.cityofgilroy.org

**Department of
 Rehabilitation**
 916-558-5535

The Department of Rehabilitation assists Californians with disabilities in obtaining and retaining employment.
www.rehab.cahwnet.gov

**San Benito County One-
 Stop Career Center**
 831-637-5627

San Benito County One-Stop Career Center offers employment services, including access to education and training, through a single delivery system.
www.sbcjobs.org

San Bernardino:

School Employment
 800-398-9580

The Education Job Opportunity Network is a portal to thousands of teaching and other education job opening throughout California. www.edjoin.org

**San Bern County
 Workforce Dev. Dept**

Site holds up to 10 resumes and cover letters. Excellent job search resources provided by the County of San Bernardino www.co.san-bernardino.ca.us/eda/wee/

**San Bernardino County
 Jobs**
 909-387-8304

General site for the County and Jobs at the County.
www.co.san-bernardino.ca.us/

**Burlington Northern Santa
 Fe Railroad**

Information on openings and application. www.bnsf.com

Union Pacific Railroad
 877-275-8747

Information on nationwide openings and application. www.unionpacific.jobs/

Riverside County Jobs
 951-955-3500

Listing of current openings with the County and an on-line resume/application form. -----
www.rc-hr.com/

Orange County jobs
 714-834-5315

Listing of current openings with the County of Orange www.oc.ca.gov/hr/

**California Department of
 Veterans Affairs**
 916-653-2535

Locate current job openings at Veterans homes and other information regarding Veterans services available through the State
www.cdva.ca.gov

**Loma Linda University
 Medical Center**
 800-722-2770

Listings for Loma Linda University www.llu.edu/central/hrm/index.page

**High Desert Jobs / Daily
 Press**
 760-241-7733

Jobs in the high desert through Monster.com, as well as link to local High Desert paper with Monday edition Job Zone to include Inland Empire and Riverside openings.
www.highdesertjobs.com

**Apprenticeship
 Information**

Information on Apprenticeship programs available.
<http://www.calapprenticeship.org/>

**San Bern. Superior Court
 Jobs**

Employment opportunities with the Superior Court of California in San Bernardino County.
www.sbcounty.gov/courts/

Verizon Jobs

Apply on line for positions with Verizon.
www.YourVerizonCareer.com

Simply Hired web site

A new website for searching for local and out of state jobs.
www.simplyhired.com

Raytheon Jobs
 781-522-3000

File on line application for positions with Raytheon at Ft Irwin. Must have e-mail address for response not avail thru EDD
www.rayjobs.com

The Home Depot
 800-466-3337

Store, corporate, and expo design center opportunities are available. Create an online account and apply online.
www.careers.homedepot.com

USAJOBS

USAJOBS is the official job site of the US Federal Government. Its your one-stop source for Federal jobs and employment information.
www.usajobs.gov

San Diego:

City of San Diego
 619-236-6467

City of San Diego employment opportunities
www.sandiego.gov

County of San Diego
 619-236-2191

The County of San Diego website lists employment opportunities with the county of San Diego and links to various social services.
www.sdcounty.ca.gov

**San Diego Chamber of
 Commerce**
 619-544-1300

San Diego Regional Chamber of Commerce provides information about local businesses and economic developments for San Diego County.
www.sdchamber.org

VetJobs.com
 877-838-5627

VetJobs.com connects transitioning military personnel and Veterans with businesses who are searching for highly trained, reliable and mission-oriented employees.
www.VetJobs.com

**SD Association of
 Governments**
 619-699-1900

San Diego association of government links you to all city government sites and more.
www.sandag.org.

San Diego At Work
 619-228-2900

San Diego Workforce Partnership job site.
www.sandiegomatwork.com

San Diego Careers

San Diego Careers.com connects you with employers and jobs in the Greater San Diego Area.
www.SanDiegoCareers.com

San Diego Jobs

SanDiegoJobs.com links you to San Diego employers, free resume services, email job alerts, resume writing tips and more...
www.SanDiegoJobs.com

HireVetsFirst.gov
 877-US2-JOBS

Hirevetssfirst.gov is designed to help employers find qualified veterans and to help veterans make the best use of a national network for employment resources.
<http://hirevetsfirst.dol.gov/>

Snagajob.com

Snagajob.com is a job search system that also links you to youth programs, including seasonal and part-time employment opportunities.
www.Snagajob.com

Fastweb.com

FastWeb.com aides students in search of scholarships, choosing a college, paying for college and finding jobs during and after college.
www.FastWeb.com

Sign on San Diego. com

The Signonsandiego.com site links you to the San Diego Union Tribune classified ads and more....
www.signonsandiego.com

SDSU
 619-594-7901

The SDSU website links you to employment opportunities with San Diego State University.
www.sdsu.edu

UCSD
 858-534-6333

The UCSD website links you to employment opportunities with the University of California San Diego
www.ucsd.edu/

JobStar

A comprehensive website of job search guides including resumes, career guides, salary info, hidden jobs from your local public library and more...
www.jobstar.org

Prove It

900 validated assessments, Hundreds of skills and behavioral assessments for clerical, software, technical, call center, industrial, financial, legal, medical, and more!
www.proveit.com

San Luis Obispo:

**Atascadero State
 Hospital**
 805-468-3384

Various staffing positions.
www.dmh.ca.gov/Services_and_Programs/state_hospitals/atascadero

**Cal Poly San Luis
 Obispo**
 805-756-2236

Staff, Management, Faculty, Foundation, Trade Positions, on campus student positions and positions with Associated Students.
www.ess.calpoly.edu/hr/jobopportunities

**Charter
 Communications**

Click Charter Careers, then job search, finally enter San Luis Obispo under city & check submit. Online app
www.Charter.com

**City of Arroyo
 Grande**

Application must be printed and completed.
www.arroyogrande.org/

**City of Grover
 Beach**
 805-473-4564

Application must be printed and completed.
www.grover.org/emp.htm

City of Morro Bay
 805-772-6207

City jobs and an online application
www.morro-bay.ca.us/

City of SLO
 805-781-7250

City Jobs with online application. Click on the position your interested in for a complete description. Click on "How to Apply" for application.
www.ci.san-luis-obispo.ca.us/

Corrections & Rehabilitation

Click on Career Opportunities. Also check the continuous exams.
www.cdcr.ca.gov/Career_Opportunities/index.html

Cuesta College Employment

Positions for the main campus as well as the Paso Robles campus. Includes staff, faculty and maintenance listings.
www.cuesta.edu/

Economic Opportunity Commission of SLO

A non-profit community action agency. Click on "Employment" then "Current Openings". Online application.
www.jobopenings.net/employer.php?recordid=6862

Madonna Inn
805-543-3000

You can print their application and submit for any number of jobs.
www.madonnainn.com/employment.php

Pacific Gas & Electric Job Opportunities

Separate links for management & professional, trades & clerical, & college recruitment.
www.pge.com

Private Industry Council

Click Employment Resources for over 170 links to work related websites, resume preparation, career planning, occupational information etc.

San Luis Obispo County Govt Jobs
805-781-5959

This is the largest employer with approximately 2,700 employees. The Job List is updated every Friday at approximately 4 PM. Utilize the online application when you apply!
www.slocounty.ca.gov/hr

School District Jobs in the County
805-543-7732

Teaching positions, staff, and maintenance positions for the various school districts. Click on EMPLOYMENT
www.slocoe.org/

Sierra Vista Regional Medical Center
805-546-7630

While mainly they are recruiting for medical staff, other positions are listed as needed. Largest hospital in San Luis Obispo County.
www.sierravistaregional.com

State Parks

San Luis Obispo County has 7 State Parks! This is a link to openings statewide but would include local permanent jobs when offered. Click on Jobs on their home page.
www.parks.ca.gov/

Tribune help wanted
805-781-7800

To find jobs in your town in the keyword enter your location, e.g. Grover Beach. In the location enter your town again + state, e.g. Grover Beach, Ca. Do not select a category. On the results page select last 7 days on drop down menu then "Search"
www.sanluisobispo.com

Twin Cities Hospital in Templeton CA
805-4344572

Click on Careers. Apply online!
www.twincitieshospital.com

Union Pacific Railroad
877-275-8747

While positions are rare in San Luis Obispo County, systemwide positions can be found here. Online applications.
www.unionpacific.jobs/

Santa Barbara:

Allan Hancock College, Human Resource
805-922-6966 #3338

Employment availability at Allan Hancock College located in Santa Maria and Lompoc.
www.hancockcollege.edu/

<u>City of Lompoc</u>	Information about Lompoc www.cityoflompoc.com
<u>City of San Luis Obispo Employment</u>	Job Openings for City of San Luis Obispo government. www.ci.san-luis-obispo.ca.us/humanresources/openings.asp
<u>City of Santa Barbara</u>	Find out about job listing for the City of Santa Barbara www.santabarbaraca.gov/
<u>City of Santa Maria Job Openings</u> 805-925-0951	Job Openings www.ci.santa-maria.ca.us/
<u>City of Ventura</u>	Information about the City of Ventura with links to city job openings. www.cityofventura.net/jobs
<u>Civil Service Employment</u>	Links to the Air Force civil service position at Vandenberg AFB and throughout the world. http://www.afpc.randolph.af.mil/
<u>County of Santa Barbara</u>	Online applications available and for Santa Barbara County job listings with descriptions. www.countyofsb.org/
<u>County of Ventura</u>	Job listing for the County of Ventura www.countyofventura.org/
<u>Santa Barbara County Education Office</u>	Will be able to find the job listings of many of the school districts in Santa Barbara County www.sbceo.k12.ca.us/
<u>Santa Barbara News Press</u>	Newspaper of Santa Barbara with local want adds and business information. www.newspress.com
<u>Santa Maria Times Newspaper</u>	The primary daily newspaper for Santa Maria that contains local want ads and business information. www.santamariatimes.com
<u>The Lompoc Record</u>	Newspaper for Lompoc with local want adds and business information. www.lompocrecord.com
<u>UCSB Human Resources</u>	Current job openings for staff positions at UCSB. http://hr.ucsb.edu/employment/
<u>Ventura County Star</u>	Newspaper for Ventura. Contains local want ads and business information www.vcstar.com
<u>Workforce Resource Center</u> 805-568-1296	One-stop information for all of Santa Barbara County. Will find links to several other interesting sites about jobs, training, and information. www.workforceresourcre.com

Tulare:

<u>City - Porterville</u> 559-782-7441	A link to employment opportunities with the City of Porterville www.ci.porterville.ca.us/
<u>City - Visalia</u>	A link to employment opportunities with the City of Visalia. www.ci.visalia.ca.us/
<u>Employment Connection</u> 559-788-1400	A comprehensive website by Tulare county Private Industry Council that lists Tulare County employment and training providers. www.employmentconnect.org
<u>Kaweah Delta Health Care District</u> 800-332-2508	A listing of job opportunities with Kaweah Health Care District, including Kaweah Delta District Hospital www.Kaweahdelta.org
<u>Sierra View District Hospital</u> 559-788-6075	Sierra View District Hospital is a 163-bed, full-service acute care facility located in Porterville, California. The hospital serves the Southern Sequoia region of California's Central Valley and is the pre-eminent health care provider in the area. www.sierra-view.com
<u>Porterville College</u> 559-791-2457	Link to job opportunities and registration instructions for attending school. www.portervillecollege.edu/
<u>Tulare County Office of Education</u> 559-740-4400	A listing of job opportunities with the Tulare County Office of Education www.tcoe.k12.ca.us/
<u>Tulare County Personnel Department</u>	A listing of all County of Tulare current recruitments. www.co.tulare.ca.us/hrd
<u>Visalia Unified School District</u>	A link to employment opportunities with the school district. www.vusd.org/
<u>Family Health Care Network</u>	Family HealthCare Network currently has 13 locations throughout Kings County and Tulare County of which 11 are clinical sites. www.fhcn.org
<u>AgCareers.com</u> 866-519-7445	Beyond the job board, AgCareers.com offers HR professionals a number of tools and resources to streamline their daily operations. These items include the Compensation Benchmark Review, the Agribusiness HR Review Report, and much more. www.agcareers.com/
<u>US ARMY</u>	Jobs available in the army http://www.goarmy.com/
<u>US AIR FORCE</u>	Careers I the air force www.airforce.com
<u>US NAVY</u>	Navy Careers. www.navy.com
<u>US MARINES</u>	US Marines www.marines.com
<u>CA National Guard</u>	National Guard www.calguard.ca.gov/
<u>CA Prison Health</u>	We invite you to explore our site to learn more about the unique opportunity that

Care
 916-445-1378

awaits you at California Prison Health Care Services.
www.cprinc.org/

Ventura:

Amgen (Biotechnology Research)

Career opportunity listings with the world's largest independent biotechnology company. www.amgen.com

CareerBuilder resume database

Post your resume for free and update it as often as you like. Learn about new job opportunities; company profiles and job fairs.
www.careerbuilder.com

Dice High Tech Jobs

Job search web site for computer professionals. High tech permanent, contract, and consulting jobs. Store your resume on ResumeOnline for no fee.
www.dice.com

Flipdog/Employment & Career Mgmt.

Access salary surveys/calculators, relocation tools, networking opportunities, & training and test tools.
www.flipdog.com

HotJobs

Internet-based recruiting solutions company. Job listings; post your resume.
www.hotjobs.yahoo.com/

Inside Ventura County jobs
 805-654-5129

Enter 4 part personal skills profile. The system is based on matching and ranking skills between the job seeker and employer. You may attach your resume. Website provides info. on Vent.Co. companies and Ventura County Star Job Fair
www.agency.governmentjobs.com/ventura/default.cfm

MedSearch-Healthcare careers

Healthcare careers; resume tips; research companies; search jobs; check out the average salaries for over 38 professions.

Small Business Administration
 800-827-5722

Information on local SBA Resources, special programs and initiatives to start, finance and expand your business. Lists offices and services.
www.sba.gov/

SoCalTECH

Company URLs for 100s of Tech Companies. Check out the ever-changing list of info about and links to high tech companies in the so called "mini Silicon Valley" straddling the Ventura and Los Angeles, CA county line.
www.socaltech.com/

The Riley Guide

Job Search preparation; executing your job search campaign; targeting and researching employers; job listings. Information on networking, interviewing and negotiating; salary guides and guidance. Latest salary ranges.
www.rileyguide.com/

U.S. government's official site for jobs

The U.S. Government's official site for jobs and employment information provided by the United States Office of Personnel Management.
www.opm.gov

Wall Street Journal's Career Website

Database of more than 30,000 top-level jobs from the nation's best companies. Over 2,500 articles on all aspects of job hunting and career management. Other features include in-depth salary data and Calendar of Career Events.
www.cj.careercast.com/careers/jobsearch/results

Wetfeet.com, Research careers & companies

Company interviews about the culture, opportunities, and recruiting process and profiles of company's history, business, profitability and more. Editorial articles and job search advice. Find out what the going salary is for your occ.
www.wetfeet.com

Hawaii

Department of Labor and Industrial Relations
830 Punchbowl Street, Room 321
Honolulu, HI 96813
PH: 808-586-8865/8844
Fax: 808-586-9099

Kaiser Permanente
<http://kaiserpermanentejobs.org/hawaii.aspx>
<http://kp.taleo.net/careersection/external/moresearch.ftl?lang=en>

County of Hawaii

Department of Human Resources
Aupuni Center
101 Pauahi Street, Suite 2
Hilo, Hawai'i 96720-4224
24-Hour Job Hotline: (808) 961-8618
jobs@co.hawaii.hi.us (e-mail inquiries)

Career Builder.com
Local jobs by category

www.jobs.net/Hawaii.htm

<http://honolulu.craigslist.org/>

Honolulu Advertiser
<http://www.honoluluadvertiser.com/section/CLASSIFIEDS/classifieds>

<http://starclassifieds.monster.com/>

<http://www.westhawaiiitoday.com/classifieds/>

Website for Job Seekers finding a job and creating resume.
Hire net Hawaii includes links to work wise locations for job resources

<https://www.hirenethawaii.com/>

Work links locations:

Oahu Worklinks

Princess Ruth Keelikolani Building

830 Punchbowl St., Rm. 112

Honolulu, HI 96813

[Map/Directions](#)

Telephone: 586-8700

- **Dillingham Shopping Plaza**
1505 Dillingham Blvd., Rm. 110
Honolulu, HI 96817
[Map/Directions](#)
Telephone: 843-0733 ext.225
- **Waipahu Civic Center**
94-275 Mokuola St., Rm. 300
Waipahu, HI 96797
[Map/Directions](#)
Telephone: 675-0010
- **Kapolei Civic Center (limited services)**
601 Kamokila Blvd., Rm. 588
Kapolei, HI 96707
[Map/Directions](#)
Telephone: 692-7630
- **Waianae Neighborhood Center**
85-670 Farrington Hwy., Rm. 6
Waianae, HI 96792
[Map/Directions](#)
Telephone: 696-7067
- **Kaneohe (limited service)**
46-005 Kawa St., Suite 205
Kaneohe, HI 96744
[Map/Directions](#)
Telephone: 233-3700
- **Waialua Sugar Mill (limited service)**
67-106 Kealohanui St.
Waialua, HI 96791
[Map/Directions](#)
Telephone: 637-6508
- **Hauula Civic Center (limited service)**
54-010 Kukuna Street
Hauula, HI 96717
[Map/Directions](#)
Telephone: 293-2626

WorkSourceMaui

Website: www.worksourcemaui.com

- **Wailuku**
2064 Wells St., Ste. 108
Wailuku, HI 96793
[Map/Directions](#)
Telephone: 984-2091
- **Molokai** (limited services)
55 Makaena Pl., Rm. 4
Kaunakakai, HI 96748
[Map/Directions](#)
Telephone: 553-1755
- **Lanai**
Telephone: (808)984-2091

Big Island Workplace Connection

Website: www.1stop4youths.com

- **Hilo**
1990 Kionoole St., Suite 102
Hilo, HI 96720
[Map/Directions](#)
Telephone: 981-2860
Fax: 981-2880
- **Kona** (limited services)
74-5565 Luhia St., Bldg. C Bay 4
Kailua Kona, HI 96740
[Map/Directions](#)
Telephone: 327-4770

Kauai WorkWise!

Website: www.workwisekauai.com

- **Lihue**
4444 Rice St. #302
Lihue, HI 96766
[Map/Directions](#)
Telephone: 274-3056
Fax: 274-3059

Resource – California State Universities

cal state university	county	extended learning	employment opportunities
California State University Fresno www.csufresno.edu/ 5241 N Maple Ave Fresno, CA 93710 559. 278.4240	Fresno	http://www.csufresno.edu/cge/	http://jobs.csufresno.edu/559. 278.2032
California State University Long Beach www.csulb.edu 1250 Bellflower Boulevard Long Beach, California 90840 562.985.4111	Los Angeles	http://www.csulb.edu/student-info/prospective-graduate.html	http://www.csulb.edu/employment/ 562. 985.4031
California State University Los Angeles www.calstatela.edu 5151 State University Drive Los Angeles. CA 90032 (323. 343.3000	Los Angeles	http://www.calstatela.edu/exed/	http://www.calstatela.edu/univ/hrm/openings.php
California State University Northridge www.csun.edu 18111 Nordhoff Street Northridge, CA 91330 818. 677.1200	Los Angeles	http://www.csun.edu/outreach/prospective/extended/	http://www-admin.csun.edu/ohrs/employment/
California State University Monterey Bay www.csumb.edu 100 Campus Center Seaside, CA 93955-8001 831.582.3000	Monterey	http://extended.csumb.edu/ 831. 582.4500	http://hr.csumb.edu/site/x9009.xml
California State University Fullerton www.fullerton.edu 800 N. State College Blvd. Fullerton, CA 92831 657.278.2011	Orange	http://www.csufextension.org/	http://www.fullerton.edu/work.asp
California State University Sacramento www.csus.edu 6000 J Street Sacramento, CA 95819 Phone (916) 278-6011	Sacramento	http://www.cce.csus.edu/	http://www.csus.edu/webpages/employment.stm
California State University San Bernardino www.csusb.edu 5500 University Parkway San Bernardino, CA 909.537.5000	San Bernardino	http://cel.csusb.edu/	http://adminfin.csusb.edu/HRD/employmentnew1.htm

cal state university	county	extended learning	employment opportunities
<u>Humboldt State University</u> www.humboldt.edu 1 Harpst Street Arcata, CA 95521 707. 826.3011	Humboldt	http://www.humboldt.edu/~gradst/	http://www.humboldt.edu/~hsuhr/vacancies.html
<u>San Diego State University</u> www.sdsu.edu 5500 Campanile Drive San Diego, CA 92182 619.594.5200	San Diego	http://arweb.sdsu.edu/es/admissions/graduate/	http://hr.sdsu.edu/employment/staffjobs.htm
<u>Cal State University San Marcos</u> www.csusm.edu 333 S. Twin Oaks Valley Road San Marcos, CA 92096 760.750.4848	San Diego	http://www.csusm.edu/el/	http://www.csusm.edu/about/employment.html
<u>Sonoma State University</u> www.sonoma.edu 1801 E. Cotati Avenue Rohnert Park, CA 94928 707.664.2778	Sonoma	http://www.sonoma.edu/exed/	http://www.sonoma.edu/university/employment.shtml

Other on-line resources

Academic Careers online

<http://www.academiccareers.com/>

Academic Careers Online includes faculty, teacher, research, post doc, adjunct, library, administrative and senior management positions at (community) colleges, universities, research institutes, and schools around the world.

Chronicle of Higher Education Classified Ads

<http://chronicle.com/section/Jobs/61/>

The Chronicle of Higher Education is the No. 1 source of news, information, and jobs for college and university faculty members and administrators.

Higher Ed Jobs

<https://www.higheredjobs.com/search/default.cfm>

The founders believed the Internet had the power to revolutionize higher education recruitment. So, they created HigherEdJobs.com as a central place on the web for higher education employers and professionals to connect

Higher Education Recruitment Consortium

http://www.socalherc.org/home/index.cfm?site_id=761

HERC is the web-based search engine that includes faculty and staff job listings at all member institutions. This search engine is free and available to anyone seeking employment in higher education.

Resource – Universities of California

university	county	extended learning	employment opportunities
University California Berkeley www.berkeley.edu 101 Sproul Hall Berkeley, CA 94720 510.642.6000	Alameda	http://extension.berkeley.edu/	http://berkeley.edu/work/jobs.shtml
UCLA www.ucla.edu 1147 Murphy Hall, Box 951436 Los Angeles, CA 90095 ugadm@saonet.ucla.edu 310.825.3101	Los Angeles	https://www.uclaextension.edu/r/default.aspx	https://www.uclaextension.edu/extn/CurrentJobOpenings.aspx
UC Merced 5200 North Lake Road Merced, CA 95343 209.228.4400 www.ucmerced.edu	Merced	http://www.ucmerced.edu/current_students/academics.asp	http://www.ucmerced.edu/jobs/
UC Irvine www.uci.edu 204 Aldrich Hall Irvine, CA 92697 949.824.6703	Orange	http://unex.uci.edu/	http://www.uci.edu/employment.php
UC Riverside www.ucr.edu 900 University Avenue Riverside, CA 92521 951.827.1012	Riverside	http://www.extension.ucr.edu/	http://humanresources.ucr.edu/jobs/
UC San Diego www.ucsd.edu 9500 Gillman Drive La Jolla, CA 92093 858.534-2230	San Diego	http://www.ucsd.edu/learn/continuing-education/index.html	http://www.ucsd.edu/apply/jobs/index.html
UC San Francisco www.ucsf.edu 500 Paranasus Avenue San Francisco, CA 94143 oar@ucsf.edu 415.476.9000	San Francisco	http://graduate.ucsf.edu/content/academic-programs-and-degrees	http://www.ucsf.edu/employment/
UC Santa Barbara www.ucsb.edu Santa Barbara, CA 93106 805.893.8000	Santa Barbara	http://www.extension.ucsb.edu/	http://hr.ucsb.edu/

university	county	extended learning	employment opportunities
UC Santa Cruz www.ucsc.edu/public 1156 High Street Santa Cruz, CA 95064 831.459.0111	Santa Cruz	http://www.ucsc-extension.edu/	http://www.ucsc.edu/about/employment.asp
UC Davis www.ucdavis.edu 220 Mark Hall Peter J Shields Avenue Davis, CA 95616 530.754.9707	Yolo	http://extension.ucdavis.edu/	http://www.ucdavis.edu/jobs/

Other On-Line Resources

Inside Higher Ed

<http://www.insidehighered.com/career/seekers>

Inside Higher Ed is the online source for news, opinion and jobs for all of higher education

Northern California's Bay Area Higher Education Recruitment Consortium

http://www.norcalherc.org/home/index.cfm?site_id=730

A vital aspect of the Northern California HERC is the web-based search engine that includes faculty and staff job listings at all member institutions. This search engine is free and available to anyone seeking employment in higher education. The central location of job postings and regional resources

Resource – Community Colleges

Los Angeles City College transcripts, admissions and information is available

http://www.laccd.edu/about_us/

Community College information can be accessed

<http://www.cccco.edu/CommunityColleges/tabid/830/Default.aspx>

<u>College</u>	<u>Phone number</u>	<u>website</u>
Allan Hancock College 800 South College Drive Santa Maria CA 93454-6368	(805) 922-6966	www.hancockcollege.edu
Antelope Valley College 3041 West Avenue K Lancaster CA 93536-5426	(661) 722-6300	www.avc.edu
Barstow College 2700 Barstow Road Barstow CA 92311-6699	(760) 252-2411	www.barstow.edu
Cerritos College 11110 Alondra Boulevard Norwalk CA 90650-6269	(562) 860-2451	www.cerritos.edu
Chaffey College 5885 Haven Avenue Rancho Cucamonga CA 91737	(909) 987-1737	www.chaffey.edu
Citrus Community College District Citrus College 1000 West Foothill Boulevard Glendora CA 91741-1899	(626) 963-0323	www.citruscollege.edu
Coast Community College District District Office 1370 Adams Avenue Costa Mesa CA 92626-5495	(714) 438-4600	www.cccd.edu
Coastline Community College 11460 Warner Avenue Fountain Valley CA 92708-2597	(714) 546-7600	www.coastline.edu
Golden West College 15744 Goldenwest Street Huntington Beach CA 926470592	714) 892-7711	www.gwc.cccd.edu
Orange Coast College 2701 Fairview Road PO Box 5005 Costa Mesa CA 92628-5005	(714) 432-0202	www.orangecoastcollege.edu

<u>College</u>	<u>Phone number</u>	<u>website</u>
Copper Mountain Community College District Copper Mountain College 6162 Rotary Way (P.O. Box 1398) Joshua Tree, CA 92252	(760) 366-3791	www.cmccd.edu
Desert Community College District Desert, College of the 43 500 Monterey Avenue Palm Desert CA 92260-2499	(760) 346-8041	www.collegeofthedesert.edu
El Camino Community College District El Camino College 16007 Crenshaw Boulevard Torrance CA 90506-0002	(310) 532-3670	www.elcamino.edu
Compton Community Educational Center 1111 East Artesia Boulevard Compton CA 90221-5393	(310) 900-1600	www.compton.edu
Glendale Community College District Glendale Community College 1500 North Verdugo Road Glendale CA 91208-2894	(818) 240-1000	www.glendale.edu
Grossmont-Cuyamaca Community College District District Office 8800 Grossmont College Drive El Cajon CA 92020-1799	(619) 644-7010	www.gcccd.net
Cuyamaca College 900 Rancho San Diego Parkway El Cajon CA 92019-4304	(619) 660-4000	www.cuyamaca.edu
Grossmont College 8800 Grossmont College Drive El Cajon CA 92020-1799	(619) 644-7000	www.grossmont.edu
Imperial Valley College 380 East Aten Road Imperial CA 92251-9787	(760) 352-8320	www.imperial.edu
Kern Community College District District Office 2100 Chester Avenue Bakersfield CA 93301-4099	(661) 336-5100	www.kccd.cc.ca.us
Bakersfield College 1801 Panorama Drive Bakersfield CA 93305-1299	(661) 395-4011	www.bakersfieldcollege.edu

<u>College</u>	<u>Phone number</u>	<u>website</u>
Cerro Coso Community College 3000 College Heights Boulevard Ridgecrest CA 93555-9571	(760) 384-6100	www.cerrocoso.edu
Porterville College 100 East College Avenue Porterville CA 93257-5901	(559) 791-2200	www.portervillecollege.edu
Long Beach Community College District Long Beach City College 4901 East Carson Street Long Beach CA 90808-1706	(562) 938-4353	www.lbcc.edu
Los Angeles Community College District District Office 770 Wilshire Boulevard Los Angeles CA 90017-3896	(213) 891-2000	www.laccd.edu
East Los Angeles College 1301 Avenida Cesar Chavez Monterey Park CA 91754-6099	(323) 265-8650	www.elac.edu
Los Angeles City College 855 North Vermont Avenue Los Angeles CA 90029-3590	(323) 953-4000	www.lacitycollege.edu
Los Angeles Harbor College 1111 Figueroa Place Wilmington CA 90744-2397	(310) 233-4000	www.lahc.edu
Los Angeles Mission College 13356 Eldridge Avenue Sylmar CA 91342-3200	(818) 364-7600	www.lamission.edu
Los Angeles Pierce College 6201 Winnetka Avenue Woodland Hills CA 91371-0001	(818) 719-6401	www.piercecollege.edu
Los Angeles Southwest College 1600 West Imperial Highway Los Angeles CA 90047-4899	(323) 241-5225	www.lasc.edu
Los Angeles Trade-Tech College 400 West Washington Boulevard Los Angeles CA 90015-4108	(213) 763-7000	www.lattc.edu
Los Angeles Valley College 5800 Fulton Avenue Van Nuys CA 91401-4096	(818) 947-2600	www.lavc.edu

<u>College</u>	<u>Phone number</u>	<u>website</u>
West Los Angeles College 9000 Overland Avenue Culver City CA 90230	(310) 287-4200	www.wlac.edu
Mira Costa Community College District Mira Costa College 1 Barnard Drive Oceanside CA 92056-3899	(760) 757-2121	www.miracosta.edu
Mt. San Antonio Community College District Mt. San Antonio College 1100 North Grand Avenue Walnut CA 91789-1399	(909) 594-5611	www.mtsac.edu
Mt. San Jacinto Community College District Mt. San Jacinto College 1499 North State Street San Jacinto CA 92583-2399	951) 487-6752	www.msjc.edu
North Orange County Community College District District 1830 W Romneya Drive Anaheim, CA 92801-1819	(714) 808-4500	www.nocccd.edu
Cypress College 9200 Valley View Street Cypress CA 90630-5897	(714) 484-7000	www.cypresscollege.edu
Fullerton College 321 East Chapman Avenue Fullerton CA 92832-2095	(714) 992-7000	www.fullcoll.edu
Palo Verde Community College District Palo Verde College One College Drive Blythe CA 92225-1118	(760) 921-5500	www.paloverde.edu
Palomar Community College District Palomar College 1140 West Mission Road San Marcos CA 92069-1487	(760) 744-1150	www.palomar.edu
Pasadena Area Community College District Pasadena City College 1570 East Colorado Boulevard Pasadena CA 91106-2003	(626) 585-7123	www.pasadena.edu
Rancho Santiago Community College District District Office 2323 N. Broadway Santa Ana CA 92706-1640	(714) 564-6000	www.rsccd.org

<u>College</u>	<u>Phone number</u>	<u>website</u>
Santa Ana College 1530 W. 17th Street Santa Ana CA 92706-3398	(714) 564-6000	www.sac.edu
Santiago Canyon College 8045 E. Chapman Avenue Orange, CA 92869-4512	(714) 564-4000	www.sccollege.edu
Rio Hondo Community College District Rio Hondo College 3600 Workman Mill Road Whittier CA 90601-1699	(562) 692-0921	www.riohondo.edu
Riverside Community College District Riverside Community College 4800 Magnolia Avenue Riverside CA 92506-1293	(951) 222-8000	www.rcc.edu
San Bernardino Community College District District Office 114 S. Del Rosa Drive San Bernardino CA 92408	(909) 884-2533	www.sbccd.cc.ca.us
Crafton Hills College 11711 Sand Canyon Road Yucaipa CA 92399-1799	(909) 794-2161	www.craftonhills.edu
San Bernardino Valley College 701 S. Mt. Vernon Avenue San Bernardino CA 92410-2798	(909) 384-4400	www.valleycollege.edu
San Diego Community College District District Office 3375 Camino del Rio South San Diego CA 92108-3883	(619) 584-6960	www.sdccd.edu
San Diego City College 1313 Park Boulevard San Diego CA 92101-4787	(619) 388-3400	www.sdcity.edu
San Diego Centers for Education and Technology San Diego Community College District 4343 Ocean View Boulevard San Diego CA 92113-1998	(619) 388-4881	www.sandiegocet.net
San Diego Mesa College 7250 Mesa College Drive San Diego, CA 92111-4998	(619) 388-2600	www.sdmesa.edu
San Diego Miramar College 10440 Black Mountain Road San Diego CA 92126-2999	(858) 388-7800	www.sdmiramar.edu

<u>College</u>	<u>Phone number</u>	<u>website</u>
San Luis Obispo County Community College District Cuesta College PO Box 8106 San Luis Obispo CA 93403-8106	(805) 546-3100	www.cuesta.edu
Santa Barbara Community College District Santa Barbara City College 721 Cliff Drive Santa Barbara CA 93109-2394	(805) 965-0581	www.sbccc.edu
Santa Clarita Community College District Canyons, College of the 26455 N. Rockwell Canyon Road Santa Clarita CA 91355-1899	(661) 259-7800	www.canyons.edu
Santa Monica Community College District Santa Monica College 1900 Pico Boulevard Santa Monica CA 90405-1628	(310) 434-4000	www.smc.edu
South Orange County Community College District District Office 28000 Marguerite Parkway Mission Viejo CA 92692-3635	(949) 582-4999	www.socccd.edu
Irvine Valley College 5500 Irvine Center Drive Irvine CA 92618	(949) 451-5100	www.ivc.edu
Saddleback College 28000 Marguerite Parkway Mission Viejo CA 92692-3699	(949) 582-4500	www.saddleback.edu
Southwestern Community College District Southwestern College 900 Otay Lakes Road Chula Vista CA 91910-7299	(619) 421-6700	www.swccd.edu
Ventura County Community College District District 255 W. Stanley Avenue #150 Ventura, CA 93001-1346	(805) 384-8300	www.vcccd.net
Moorpark College 7075 Campus Road Moorpark CA 93021-1695	(805) 378-1400	www.moorparkcollege.edu
Oxnard College 4000 South Rose Avenue Oxnard CA 93033-6699	(805) 986-5800	www.oxnardcollege.edu

<u>College</u>	<u>Phone number</u>	<u>website</u>
Ventura College 4667 Telegraph Road Ventura CA 93003-3899	(805) 654-6400	www.venturacollege.edu
Victor Valley Community College District Victor Valley College 18422 Bear Valley Road Victorville CA 92392-5849	(760) 245-4271	www.vvc.edu

Community College Job Resources

California Community College Recruitment site: <https://www.cccregistry.org/jobs/index.aspx>

Applying for College

Financial aid is available to assist in meeting the costs to attend colleges and universities. If you need help paying for fees, books, and other expenses, you may apply for financial aid.

There are a few basic types of aid: grants and scholarships, which don't have to be repaid; work-study jobs on or off campus; and loans, which must be repaid. Plus, at the California Community Colleges, you may receive a [Board of Governors Fee Waiver \(BOGFW\)](#) or assistance from other programs.

Additional information on these and other programs can be found at the I can afford College website at <http://www.icanaffordcollege.com/index.cfm?navId=3>

FAFSA (Free Application for Federal Student Aid) is another form of applying for loans or grants. This form is completed annually by current and those anticipating college for both undergraduate and graduate education. Federal student financial aid includes Pell grants, Stafford loans, PLUS LOANS, and work study programs and others.

The Department of Education begins accepting the application beginning Jan. 1 of each year. Applicants who have filled out a FAFSA in previous years are able to fill out a renewal, in which specific information must be updated annually.

The 2010-2011 School Year (July 1st, 2010 - June 30th, 2011):

- FAFSA on the Web applications must be submitted by midnight Central Daylight time, June 30, 2011.
- Corrections on the Web forms must be submitted by midnight Central Daylight time, September 15, 2011

Pay close attention to deadlines! Ask the specific school about their definition of an application deadline - whether it is the *receipt date and time* or the *process date and time* of the application.

For additional information contact FAFSA at 1-800-4-FED-AID (1-800-433-3243) or 1-319-337-5665. (Hearing impaired) TTY line at 1-800-730-8913 or visit their website at <http://www.fafsa.ed.gov/index.htm>

Hawaii

University of Hawai'i at Mānoa · 2500 Campus Road · Honolulu, HI 96822 · 808-956-8111
www.manoa.hawaii.edu Employment: Work at UH: <http://workatuh.hawaii.edu/>

University of Hawai'i at Hilo 200 W. Kawili St., Hilo, HI 96720 • Tel: 808.974.7414 or (800) 897-4456
www.uhh.hawaii.edu Employment: <http://www.hawaii.edu/ohr/employ.htm>

University of Hawai'i - West O'ahu 96-129 Ala Ike Pearl City, HI 96782 1-866-299-8656
Ph: 808-454-4700
<http://westoahu.hawaii.edu/> Employment: <http://www.hawaii.edu/ohr/employ.htm>

University of Hawaii Community Colleges

<http://uhcc.hawaii.edu/>

Honolulu Community College
<http://www2.honolulu.hawaii.edu/>
874 Dillingham Blvd.
Honolulu, HI 96817
email admissions@hcc.hawaii.edu
tel. (808) 845-9211

Maui Community College
<http://maui.hawaii.edu/>
310 Ka'ahumanu
Kahului, HI 96732
tel. (808) 984-3500

Kaua'i Community College
<http://kauai.hawaii.edu/>
3-1901 Kaumuali'i Highway
Lihue, HI 96766
808-245-8311

Hawai'i Community College
<http://hawaii.hawaii.edu/>
200 West Kawili Street
Hilo, HI 96720-4091

email hawccinf@hawaii.edu
tel. (808) 974-7611

Kapi'olani Community College
<http://kapiolani.hawaii.edu/page/home43>
03 Diamond Head Road
Honolulu, HI 96816
email kapinfo@hawaii.edu
tel. (808) 734-9000
tel. (808) 734-9555

Leeward Community College
<http://www.leeward.hawaii.edu/>
96-045 Ala Ike
Pearl City, HI 96782-3393
email leeward@hawaii.edu
tel. (808) 455-0011

Windward Community College
<http://windward.hawaii.edu/>
45-720 Kea'ahala Rd.
Kane'ohe, HI 96744
email wccinfo@hawaii.edu
tel. (808) 235-7400

Additional Quick Links

Federal Student Aid Information Center:
General Information about Federal Aid Programs 1-800-4-FED-AID (1-800-433-3243)

United States Department of
Education, Federal Student Aid
(FSA): Get information about
Student aid

www.studenaid.ed.gov

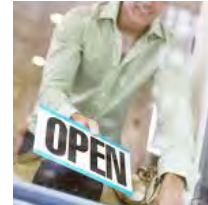
National Student Loan Data
System: Get information about
Student Loans

www.nslds.ed.gov

Entrepreneurship

Want to be your own boss?

Have a niche or idea of a product or service?



Economic Census data can be used for the following:

Study your industry

[Gauge the competition](#)

[Calculate market share](#)

Study business markets

[Locate business markets](#)

[Locate distributors or resellers](#)

[Site location](#)

[Design sales territories and set sales quotas](#)

Evaluate investment opportunities

[Evaluate new business opportunities](#)

[Enhance business-opportunity presentations](#)

Public sector

[Public policy and statistics](#)

[Maintain local tax base](#)

[Assist local businesses](#)

[Research](#)

For additional information please visit: <http://www.census.gov>

Quick links

SMALL BUSINESS:

SBA Office of Advocacy Statistics

<http://www.sba.gov/advo/stats/>

SBA Firm Size Data

<http://www.sba.gov/advo/stats/data.html>

Statistics of U.S. Businesses

<http://www.census.gov/econ/susb/>

Dun & Bradstreet

<http://www.dnb.com/us/>

FRANCHISES:

International Franchise Association

<http://www.franchise.org>

American Association of Franchisees
and Dealers

<http://www.aafd.org>

HOME-BASED/FAMILY BUSINESS:

Mother's Home Business Network

<http://www.homeworkingmom.com>

National Association for the

Self-Employed

<http://www.nase.org/>

U.S.A. Home Based Business

<http://www.usahomebusiness.com/>

Working at Home (Census)

<http://www.census.gov/population/www/socdemo/workathome.html>

Family-Owned Business Resources

<http://www.fambiz.com/>

Family Firm Institute

<http://www.ffi.org/>

SBA Contacts

Fresno

Fresno District Office
2719 N. Air Fresno Drive, Suite 200
Fresno, CA 93727
559-487-5791
www.sba.gov/ca/fresno

District Director: Carlos G. Mendoza

Los Angeles

330 North Brand, Suite 1200
Glendale, CA 91203
(818) 552-3201

District Director: Alberto G. Alvarado

San Diego

San Diego District Office
550 West C Street, Suite 550
San Diego, CA 92101
(619) 557-7250
FAX: (619) 727-4883
TTY: (619) 557-6998

District Director, Ruben R. Garcia

Santa Ana

Santa Ana District Office
200 W Santa Ana Blvd.,
Suite 700
Santa Ana, CA 92701
(714) 550-7420
Fax (714) 550-7409

District Director Adalberto Quijada

www.sba.gov

Resources for Veterans

GWOT Vets	www.rebuildhope.org
VSO'S	www.va.gov/vso/
Veteran & Families:	www.usatogether.org
National Resource Directory:	www.nationalresourcdirectory.gov
Give an Hour	www.giveanhour.org/skins/gah/home.aspx
Care:	http://networkofcare.org/index2.cfm\$productid=17%stateid=6
Veteran's News and Information:	http://www.vnis.com/
America's veteran	http://www.fedshirevets.gov/job/vetpref/index.aspx
Jobs and Information:	www.opm.gov